



Mirpur University of Science & Technology (MUST), Mirpur
Directorate of Advanced Studies and Research Board

CLAIM FORM FOR INCENTIVE FOR M.Sc. (Engg.)/ M.PHIL. /PH.D. SUPERVISOR
DURING THE CALENDAR YEAR _____

1. Name of Approved Supervisor:
2. Designation:
3. Department / Institute / Centre:
4. Faculty:
5. No. of Students supervised:

Sr. No.	Registration No.	Name of Scholars	Level M.Sc./ M.Phil/ Ph.D.	Session	Date of notification

Signature of the Claimant

FOR OFFICIAL USE ONLY

7- Period of remuneration requested:

From	To

8- Remuneration being claimed:

.....	M.Phil. Scholar:	@.....	Rs.
.....	Ph.D. Scholar	@.....	Rs.
Total amount			

Signatures of the Evaluation Committee:

1- Chairman Committee: _____
(Senior most Dean)

2- Director AS&RB _____
(Member)

3- Treasurer (Member): _____

4- Registrar (Member) _____

5- Assistant Director AS&RB/ Secretary _____

Date:

TERMSANDCONDITIONS

- 1- An honorarium of Rs.2000/ month per student is allowed to university teacher for supervision of M.Phil. Scholar subject to a maximum of Rs.24,000/-.
- 2- An honorarium of Rs.3000/-per student per month is allowed to university teacher for supervision of Ph.D. Scholar, subject to a maximum of Rs.100,000/-.
- 3- The Evaluation Committee (EC) consisting of members i.e., **Chairman** (*Senior most Dean*), **Registrar, Treasurer, Director (AS&RB) and Assistant Director (AS&RB)/Secretary**. Directorate of Advanced Studies & Research Board (**AS&RB**), shall scrutinize the request of the claimant.
- 4- Regularities and performance of the scholar by the supervisor certified by Chairman/ Director and countersigned by the Dean of the Faculty is to be submitted.
- 5- Amount shall be paid subject to the financial approval from Department of Finance & Planning after fulfillment of audit requirements.
- 6- The h o n o r a r i u m is subject to the availability of funds in the university budget.