

# MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST), MIRPUR



CONTROLLER OF EXAMINATIONS

Allama Iqbal Road, Mirpur, 10250 (AJK)

URL: www.must.edu.pk E-mail: controller@must.edu.pk

Contact # 05827-961038/ 961068/ 961065



## DEGREE FORM

Name: (Block Letters)

\_\_\_\_\_ (In Urdu)

Father's Name: (Block Letters)

\_\_\_\_\_ (In Urdu)

CNIC No:

\_\_\_\_\_

Degree/ Certificate:

\_\_\_\_\_

Registration No.

\_\_\_\_\_

Examinations:

Session: \_\_\_\_\_ Annual: \_\_\_\_\_

Marks/ CGPA/ %age:

\_\_\_\_\_ out of \_\_\_\_\_ Division/ Grade \_\_\_\_\_ %age \_\_\_\_\_

Fee Deposited through  
Bank/Draft:

Amount of Fee Deposited: \_\_\_\_\_ (in digits)

Amount of Fee Deposited: \_\_\_\_\_ (in words)

HBL Challan No. \_\_\_\_\_ Date: \_\_\_\_\_

Bank Draft No. \_\_\_\_\_ Date: \_\_\_\_\_

Contact No.

Mobile No: \_\_\_\_\_ / \_\_\_\_\_

Telephone/Res./Office No: \_\_\_\_\_ / \_\_\_\_\_

E-mail:

\_\_\_\_\_

Address:

\_\_\_\_\_

House#/Village /Town/ Sector/ City

\_\_\_\_\_

Post office/ Post code:

\_\_\_\_\_

I hereby declare that all the given particulars are correct:

Signature of the Candidate:

\_\_\_\_\_

(English)

\_\_\_\_\_

(Urdu)

Certify that we have no objection regarding issuance of this candidate's Degree.

Dean/ Chairman/ Director/ Coordinator/ Principal:

(In Case of Regular / College Candidates)

Signature

Office Stamp

(OR)

Gazetted Officer Class-I:

(In Case of External / Private Candidates)

Signature

Office Stamp

Attestation Authority Name, Designation, Department and CNIC No.

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_

C.N.I.C. No:

\_\_\_\_\_

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POSTAL ADDRESS/ CORRESPONDENCE ADDRESS:-

Name: (Block Letters)	
Father Name: (Block Letters)	
C/o:	
Address: House#/ Village/ Town/ Sector/ City/ Post office/ Post code:	
Contact No:	

**INSTRUCTIONS FOR APPLICANTS:**

1. Please attach attested one set of copies of Detail Marks Certificate (DMC), CNIC and copy of clearance certificate from department.
2. Rates for Degree including form is:
  1. Degree within one year of passed out Rs. 6300/-
  2. Degree after one year of passed out Rs. 3800/-
  3. Duplicate Degree Rs. 11300/-
  4. Degree Verification Rs. 3000/-

**(These rates are effective from October 01, 2018)**
5. These Degrees/ Certificates will be issued with due course of time of the date of receipt of a complete application form. Incorrect/ incomplete application forms will not be entertained.
6. The Degree will be issued to the concerned candidate, in case of absence of candidate the authorized person can collect degree by submitting original affidavit on stamp paper of proper value.
7. The application for duplicate degree should be supported by an affidavit on stamp paper of proper value along with original press advertisement and FIR of Police Station.
8. The student can receive his degree on given Postal Address by submitting application to the Controller of Examinations.

**FOR OFFICE USE ONLY**

- i. Degree/ Certificate No. \_\_\_\_\_
- ii. Book No. \_\_\_\_\_
- iii. Date of Issue: \_\_\_\_\_
- iv. Prepared by: \_\_\_\_\_
- v. Checked by: \_\_\_\_\_
- vi. Diary No. \_\_\_\_\_
- vii. Name/ Initial of Dispatch clerk: \_\_\_\_\_
- viii. (Any other) \_\_\_\_\_