



MIRPUR UNIVERSITY OF SCIENCE AND TECHNOLOGY (MUST), MIRPUR

Institute/ Centre/ School/College Transfer Form

Note:

1. (a) This form is to be sent through the Principal of the College/ calls Chairman/ Director of the University College/ Department/ Dean of the Faculty, where the student is enrolled, who will certify the statements as recorded by the student.

(b) If the applicant is a detained student or one who has been degraded or against whom any disciplinary action has been taken, the Principal shall mention this in his remarks.

2. (a) The student should obtain the sanction of the Principal/ Chairman/ Director of the College/ Institute/Centre/ School/Dean of the faculty, he/ she wishes to migrate to.

(b) The Registration Return of the applicant may also be sent with usual fees along with this application form, if not already forwarded to the University for registration of the applicant.

3. The leaving certificate should not to be issued to the students until his/ her transfer.

<p style="text-align: center;">Received the sum of</p> <p>Rs. _____ Vide</p> <p>HBL Challan</p> <p>No. _____</p> <p>Dated: _____</p> <p style="text-align: center;">Signature of Income</p> <p style="text-align: center;">Complier</p>

PARTICULAR TO BE FILLED IN BY THE STUDENT

1. Name _____
2. Father's Name _____
3. University Registered No. _____
4. Class _____ Roll No. _____
5. Name of College/ Department/ Institute/ Centre/ School where studying (I) _____
6. Date of Joining _____
7. Name of College/Department/ Institute/Centre/ School to which migration is sought (II) _____
8. Reason for Migration _____

9. Migration Fee Rs. _____ Bank Challan No. _____ Dated _____ Check into _____
(No form will be entertained without the original deposited Fee receipt.)
10. Mailing Postal Address _____
_____ Contact No. _____

<p style="text-align: center;">Affix Passport Size</p> <p style="text-align: center;">Photograph, not be</p> <p style="text-align: center;">attested at front.</p>

Signature of Father/ Guardian.

Signature of Student.

<i>Remarks</i>	<i>Remarks</i>
<p>Certified that the statement made above by the student is correct and I have no objection to this migration.</p> <p style="text-align: center;"><i>Signature & Stamp of Principal/ Chairman/ Director (I)</i></p>	<p>I have no objection to this transfer and I will admit the student to theyear class, if the migration is sanctioned.</p> <p style="text-align: center;"><i>Signature & Stamp of Principal/ Chairman/ Director (II)</i></p>

<i>Remarks of the Registrar Office</i>	<i>Sanctioned/ Not Sanctioned</i>
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- * In case of illness, the application must be accompanied with a proper medical certificate.
- * Attach the copy of Father's NIC, copies certificates degrees, promotion certificate, if required, and transfer order or copy of the agreement in case of change of residence.
- * Every application for migration must be accompanied by the prescribed fee of Rs.2500/-, non refundable even if transfer is not sanctioned.

RULES RELATING TO MIGRATION

From one College to another College

14. The following inter collegiate rules shall be observed in all colleges affiliated in the Faculties of Arts, Science, Engineering, Islamic & Oriental Learning, Law Medicine and Dentistry, Commerce, Education and Pharmacy except that Rule I shall apply only in the Faculties of Arts, Science, Engineering and Islamic & Oriental Learning.

Rule 1. Admission to the First year of the Degree College shall begin on the seventh day after the publication of the Intermediate examination results or on such other date as may be fixed by the Syndicate from time to time and shall continue for ten days, or in the case of students who have qualified either Cambridge Higher School Certificate or Higher Oxford Local Examination or the Inter Arts Examination from the University of London the admission shall begin ten days after the publication of the results of Examination concerned and shall end on the twentieth day after the publication of the Intermediate results and shall cease on the tenth day after reopening of the colleges after the summer vacations.

Rule 2. No students who has joined one College shall be admitted to another College during the same course unless:-

- i. He has obtained a leaving certificate. The certificate is not be given by his principal until the transfer has been sanctioned by the Vice-Chancellor:
- ii. One or other of the following conditions if satisfied, namely:-
 - a. If a change of residence by his father or guardian has made it necessary for a student to change his College.
 - b. If the father or guardian of a student objects within three months to the admission of the student to that College.
 - c. If the candidate wishes to take up another subject which is not taught in the College (the letter sanctioning the migration shall specify this fact and the student shall offer the new subjects for the examination);
 - d. If a candidate seeks migration owing to change in financial circumstances (such cases should be supported by certificate from this Principal);
 - e. If in the interest of College discipline, the Principals of the College concerned agree; and
- iii. has obtained through his principal the permission of the Vice-Chancellor.

No application for transfer shall be entertained unless the student's statement is supported by his Principal who, in the migration of students who are provisionally promoted, shall state all the relevant facts on the application.

Rule 3. If a student's name is struck off the rolls of a college, such student may be re-admitted at any time during the same academic year to the same class in the college from which his name was struck off. Such a student may, at the commencement of the next academic year, be admitted to the same class in any other college on production of leaving certificate from the College he last attended but not later than the date prescribed for the admission, provided it does not involve any infringement of the rules laid down (a) defining one academic year preceding the Examination: and (b) regarding rustication and expulsion of students.

Rule 4. A student reading in the second year of the pass degree course, the second or third year of the Honours degree course and the second year of the M.A./M.Sc. Course (for pass Course Graduates) shall not be admitted to another College or University Department, as the case may be unless the satisfies conditions (i), (ii) and (iii) of Rule 2.

Rule 5. In Colleges where fees are charged, students shall be charged fees from the first of May. Students for the B.A/B.Sc. Pass/Hons and M.A. Examinations shall pay tuition fee for 12 months each year. Provided that in the case of M.A. students in subjects where teaching is provided by the University, a fee of Rs. 4 per mensem shall also be charged by the colleges on behalf of the University. A second tuition fee] *for same month shall not be charged from a student migrating from one affiliated college to another.

15. The Vice-Chancellor shall have power to authorize migration from one college to another, or other admission to colleges not allowed by Statute. 14.

The syndicate has ruled that a candidate must present himself in person at the time of admission.

* A college is entitled to the tuition fees for the month in which the student leaves the College, the College to which he migrates is entitled to take fees for the fraction of a month (paragraph 16 of the Syndicate Proceeding date the 15th February, 1935.)