



**MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) MIRPUR (AZAD JAMMU & KASHMIR)**

**DEPARTMENT OF MECHANICAL ENGINEERING**

**Phone & Fax No: +925827-960036**

Department of Mechanical  
Engineering  
MUST

**Title: 1st Industrial Advisory Board(IAB) for Mechanical Engineering Department( MUST) Mirpur A.K**

**MEETING ACTION FORM**

**Participants:**

**Engr. Dr. Khuram pervez (Convener)**

Coordinator Mechanical Engineering Department, Mirpur  
University of Science & Technology (MUST), Mirpur

**Dr. Ejaz Bashir Janjua( External member)**

Heavy Mechanical Complex(HMC) Taxila

**Dr.Muhammad Afzal (External Member)**

Manager NDC

**Dr. Taki Ahmed Cheema (External Member)**

Assistant Professor Mechanical Engg. Dept (GIKI)

**Engr. Muhammad Usman Waheed (External Member)**

Senior Engr.Soan Enterprises Islamabad

**Engr.Dr. Muzzafar Ali (External Member)**

Associate Professor (MED) UET Taxila

**Engr.Dr. Yamin Younis**

Assistant Professor( MED) Mirpur University of Science &  
Technology (MUST), Mirpur

**Engr.Dr. Bilal Akbar**

Assistant Professor( MED) Mirpur University of Science &  
Technology (MUST), Mirpur

**Engr.Ghulam Qadir Ch.**

Lecturer, Department of Mechanical Engineering,(MUST), Mirpur

**Engr.Haroon Mushtaq**

Lecturer, Department of Mechanical Engineering, (MUST), Mirpur

**Engr. Asad Munir (Secretary)**

Lecturer, Department of Mechanical Engineering, (MUST), Mirpur

Person Taking Minutes:

**Engr. Asad Munir**

Lecturer, Mechanical Engineering Department, Mirpur  
University of Science & Technology (MUST), Mirpur

Date of Meeting: September 29, 2018

Actual Starting Time: 10:30AM

Actual Ending Time: 02: 30 PM

A meeting of Industrial Advisory Board (IAB) regarding implementation of OBE in Mechanical Engineering Department (MUST) Mirpur A.K was held on September 29, 2018 in the Conference Hall of the Department of Mechanical Engineering. The meeting was chaired by Engr. Dr. Khuram Pervez Coordinator (MED) MUST Mirpur. The meeting started with the name of ALLAH ALMIGHTY. The details of meeting are as follows;

S. #	Agenda Item	Discussion Outcomes	Follow –up Needed	Delegated To
1	Welcome Address/ Purpose	The Coordinator, MED welcomed the participants, particularly the guests for taking time out of their busy schedule to attend the meeting. The coordinator briefed them about the purpose of the meeting and informed all the participants about agenda of meeting. The Coordinator asked the members to share their experience and expertise on the agenda of the meeting.	.....	Participants
2	Development of Program Mission	The industrial experts after a comprehensive discussion proposed the following mission for Mechanical Engineering Department “ To Produce competent mechanical engineers having professional ethics effectively contributing for the betterment of society recognizing technological developments”	Yes	All Participants
3	Development of Program Educational Objectives(PEOs)	The following three PEOs have been proposed: <b>PEO 1:</b> The graduate exhibiting engineering skills towards a successful career. <b>PEO 2:</b> The graduates adapting to provide viable engineering solutions to uplift the society and environment. <b>PEO 3:</b> The graduates demonstrating professional ethics and knowledge progression individually and in a team. Moreover the industrial experts suggested that mapping of program learning objectives (PLOs) should align with these prescribed PEOs.	Yes	All Participants
4	Key Performance Indicators(KPIs)s	The advisory Board approved the following Key Performance Indicators(KPIs): <ul style="list-style-type: none"> <li>• 50%of the graduates obtain employment within two years.</li> <li>• 50% graduates obtained managerial positions within 5 years of their career.</li> <li>• 15% graduates are seeking higher education, R&amp;D or professional development after graduation.</li> <li>• More than 50%graduates have abilities to solve the engineering problems.</li> <li>• 70% of the graduates are working with professional ethics.</li> <li>• More than 40%grduates having continuous professional development training.</li> </ul>	Yes	All Participants
5	Development of assessment criteria for (PEOs)	The advisory board discussed the Alumni & Employee survey forms in detail and respected members extended their following suggestions : <ul style="list-style-type: none"> <li>• The department must conduct alumni survey every year.</li> <li>• The department must conduct industrial advisory board (IAB) every year which promotes/strengthen the academia-industrial linkage.</li> </ul>		All Participants

	<ul style="list-style-type: none"> <li>• The mapping of both Alumni &amp; employee survey forms must align directly with prescribed PEOs.</li> <li>• Some amendments have been made after detailed discussions in alumni survey form i.e. <ul style="list-style-type: none"> <li>▪ Question no.5 of alumni survey form has been changed.</li> <li>▪ Question no.6 has been eliminated from alumni survey form.</li> <li>▪ Question no.3 of employee survey form has been changed as in alumni survey form.</li> </ul> </li> </ul>	Yes	
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At the end of the meeting it was principally agreed by all the board members over all suggestions/ Recommendations and ended with the vote of thanks to chair.



Engr. Dr. Khuram Pervez  
 Coordinator  
 Department of Mechanical Engineering  
 MUST, Mirpur A.K



Engr. Asad Munir  
 Secretary IAB

Copy to:  
 All Participants.