



Mirpur University of Science and Technology (MUST), Mirpur
(Azad Jammu & Kashmir)

QUOTATION NOTICE

The University has to purchase Stationery for Kamyab Jawan Markaz. Therefore, registered firms / vendors may be quoted their rates with the detail as under:

S #	Items	Specification	Qty.
01	A 4 Paper	80 Grams, AA or Equivalent	70 Ream
02	Legal Paper	80 Gram AA or Equivalent	05 Ream
03	A 4 Paper	70 Gram AA or Equivalent	70 Ream
04	Legal Paper	70 Gram AA or Equivalent	05 Ream
05	Ball Point	Blue, Dollar Clipper or Equivalent	10 Pkt
06	Ball Point	Black Dollar Clipper or Equivalent	02 Pkt
07	Uni Ball	Blue Signo or Equivalent	05 Pkt
08	Uni Ball	Black Signo or Equivalent	01 Pkt
09	Lead Pencil	HB or Equivalent	50 Nos
10	Eraser	Piano Factis or Equivalent	10 Nos
11	Sharpener	Dux or Equivalent	10 Nos
12	Steel Scale	12" Swordfish Brand or Equivalent	05 Nos
13	Gum Stick	22 g deli or Equivalent	05 Pkt
14	Binding Paper	A4 Best Quality	01 Ream
15	Binding Paper	Legal Best Quality	01 Ream
16	Binding Tape	2" Opal or Equivalent	05 Nos
17	Binding Lamination	Best Quality	01 Ream
18	Scotch Tape	2" Johnson or Equivalent	10 Nos
19	Stapler Machine	24/8 Dux or Equivalent	05 Nos
20	Stapler Machine	10 No Dux or Equivalent	02 Nos
21	Highlighter	Dollar or Equivalent	02 Pkt
22	Fluid Marker	Dux or Equivalent	02 Pkt
23	Tag Small	Best Quality	10 Pkt
24	Tag Medium	Best Quality	10 Pkt
25	Flags	Standard Size	01 Box
26	Four Flappers	Best Quality	50 Nos
27	Punch Machine	Double, CENMES or Equivalent	02 Nos
28	Paper Cutter	SDI or Equivalent	05 Nos
29	Attendance Register	Best Quality	01 No
30	Single Line Register	Best Quality	02 Nos
31	Binding Tape	3" Opal or Equivalent	05 Nos
32	Scotch Tape	1" Johnson or Equivalent	12 Nos

1. Documents required; Income Tax and GST registration certificate with Inland Revenue Department Govt. of AJK, valid income tax exemption certificate if claimed and Active Tax Payer certificate, GST Invoice / returned etc.
2. The taxes will be deducted as per government rates/rules.
3. Single stage single envelope will be opted.
4. Last date of submission of proposal will be **17-11-2022 at 11:00 AM which will be opened on same day at 11:30 AM**, Committee Room, Secretariat MUST Jarri kass Campus.
5. Quotations received after the due date will not be entertained.

Syed Kashif H.S Gardezi
Additional Treasurer
Secretary CPC
Dated: 03-11-2022

No. AT/P/2478-2481/2022

CC:

1. G.P.O Chowk, Mirpur
2. University website / Notice board
3. Public Places in Mirpur City
4. Quaid-e- Azam Chowk, Mirpur