



**MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) MIRPUR (AZAD JAMMU & KASHMIR)**  
**DEPARTMENT OF MECHANICAL ENGINEERING**

**Phone & Fax No: +925827-960036**

Department of Mechanical Engineering  
**MUST**

**Title:** 9<sup>th</sup> Board of Studies (BoS) meeting for B.Sc. Mechanical Engineering (MUST) Mirpur A. K

**MEETING ACTION FORM**

**Participants:**

- **Dr. Khuram Pervez (Convener)**

Chairman Mechanical Engineering Department, Mirpur  
University of Science & Technology (MUST), Mirpur

- **Dr. Shahab Khushnood**

Professor, Wah Engineering College, Wah

- **Dr. Riffat Asim Pasha**

Associate Professor, University of Engineering & Technology  
(UET), Taxila, Pakistan

- **Dr. Muzaffar Ali**

Associate Professor, University of Engineering &  
Technology (UET), Taxila, Pakistan

- **Dr. Emad un Din**

Assistant Professor, SMME, National University of  
Sciences and Technology (NUST)

- **Dr. Mirza Jahanzaib**

Associate Professor, University of Engineering &  
Technology (UET), Taxila, Pakistan

- **Dr. Hassan Ali**

Associate Professor, University of Engineering &  
Technology (UET), Lahore, Pakistan

- **Israr Khaliq**

(Alumni, MUST), Molty Foam, Pakistan

- **Sohaib Jarral**

(Alumni, MUST), Wapda, Pakistan

- **Dr. Taufeeq Ur Rehman Abbasi**

Assistant Professor, Department of Mechanical Engineering,  
(MUST), Mirpur

- **Dr. M. Anser Bashir**

Lecturer, Department of Mechanical Engineering, (MUST),  
Mirpur

- **Dr. Ghulam Qadir Chaudhary**

Lecturer, Department of Mechanical Engineering, (MUST),  
Mirpur

Date of Meeting: 6<sup>th</sup> October, 2020

Actual Starting Time: 10:30AM

Actual Ending Time: 01: 15 PM

Minutes of Meeting of the 9<sup>th</sup> Board of Studies (BoS) meeting for B.Sc. Mechanical Engineering MUST, AJK

The 9<sup>th</sup> Board of Studies (BoS) meeting in pursuance of observation of Pakistan Engineering Council (PEC) regarding the implementation of the OBE system in Mechanical Engineering Department (MUST) Mirpur A.K was held on October 6th, 2020 in the video conference hall of MUST Mirpur. The meeting was chaired by Engr. Dr. Khuram Pervez Chairman Mechanical Engineering Department. The meeting started with the name of ALLAH ALMIGHTY. The details of the meeting are as follows.

S. #	Agenda Item	Discussion Outcomes	Follow –up Needed	Delegated To
1	Welcome Address/ Purpose	Chairman MED welcomed the participants, particularly the guests for taking time out of their busy schedule to attend the meeting. He also briefed them about the Industrial Advisory Board (IAB) meeting and informed all the participants about the agenda of the BoS meeting. The Chairman asked the members to share their experience and expertise on the agenda of the meeting.	.....	Participants
2	Approval for correction of degree title as “B.Sc. Engineering in Mechanical” for the sessions	The BoS members after a brief discussion have given approval for the correction of the degree title in the transcript as “B.Sc. Engineering in Mechanical” for the following sessions: <ul style="list-style-type: none"> <li>• 2008-12</li> <li>• 2009-13</li> <li>• 2010-14</li> <li>• 2011-15</li> <li>• 2012-16</li> <li>• 2013-17</li> <li>• 2014-18</li> </ul>	.....	All Participants
3	Approval of revised course outlines and addition of lab practical.	The respected BoS members were agreed to revise course outlines and addition of lab practical: However, they suggested to include the revised course outline in the CQI.	Yes	All Participants
4	Approval of revised Course Learning Outcome (CLOs) and mapping of CLOs with the Program Learning Outcome (PLOs).	The board of studies members after detailed discussion on the CLOs and PLOs proposed the following suggestions. <ul style="list-style-type: none"> <li>• The same taxonomy level and PLOs are not recommended in different CLOs of the course. Therefore, it is suggested to change the taxonomy level and PLOs of the subject Fluid Mechanics II.</li> <li>• The CLOs and PLOs of the subject Control Engineering are already complex. It is suggested to remove the CLO5 of the statement “<b>Study</b> the current technology applied in Control Engineering”.</li> <li>• It is suggested to review the CLO5 of the subject Computer System &amp; Programming for</li> </ul>	Yes	All Participants

Minutes of Meeting of the 9<sup>th</sup> Board of Studies (BoS) meeting for B.Sc. Mechanical Engineering MUST, AJK

		<p>better understanding.</p> <ul style="list-style-type: none"> <li>• The BoS members agreed to revise the course outline of Applied Chemistry. However, they emphasized to consider the HEC recommendations while revising the course outline.</li> <li>• The BoS members are agreed to add the lab practical of Applied Physics after discussion with the course instructor and course committee.</li> </ul>		
5	To approve changes incorporated in the scheme of studies for session 2020 & onwards.	<p>The respected BoS members were agreed to do changes in the scheme of studies for the session 2020 onwards. Points wise changes in the scheme of studies are given as:</p> <ul style="list-style-type: none"> <li>• To shift the subject Manufacturing Process (BME-356) to the 6th semester from the 5th semester with course code BME-363.</li> <li>• To shift the subject Control Engineering (BME-363) from the 6th semester to the 5th semester with course code BME-356.</li> </ul>	Yes	All Participants
6	Approval of separate the Lab and Theory CMS portal for the course instructors	The BoS asked to manage the Lab and Theory CMS portal on the departmental level.	.....	All Participants
7	Approval to offer Pakistan Study (ISM-233) course in 2nd semester and workshop (BME-125) in 3rd semester due to Covid-19 pandemic	The BoS members have given the approval to offer the Pakistan Study course in 2nd semester and workshop in the 3rd semester.	.....	All Participants

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At the end of the meeting it was principally agreed by all the board members over all suggestions/ Recommendations and ended with the vote of thanks to chair.



**Engr. Dr. Khuram Pervez**  
**Chairman**  
**Department of Mechanical Engineering**  
**MUST, Mirpur A.K**  
Copy to:  
All Participants

**Engr. Dr. Taufeeq Ur Rehman Abbasi**  
**Assistant Professor**  
**Department of Mechanical Engineering**  
**MUST, Mirpur A.K**