



**Mirpur University of Science and Technology (MUST), Mirpur**  
**(Azad Jammu & Kashmir)**

**TENDER NOTICE (AT/P/2424/2023)**

Tenders are invited for the purchase of Stationery Items from well reputed Suppliers/Vendors registered with the General Sales & Income Tax departments on FOR basis Mirpur, with the detail as under: -

Sr.#	Particulars	CDR Amount	Specifications
01	Stationery Items	121,300/-	Detail specs and quantity will be provided in Tender Document

**Terms & Conditions:**

- 1- Tender Documents with detailed specifications, quantities and criteria/term & conditions will be issued to those vendors/suppliers who will provide proof of tender fee in hard and soft form to Procurement Department (Treasurer Office). ([Procurement@must.edu.pk](mailto:Procurement@must.edu.pk))
- 2- Tender Fee (Non-Refundable and Mandatory) is **Rs. 1,500/-** which can be paid through University Bank challan in HBL/online challan from Allied bank (<http://challan.must.edu.pk/>) or demand draft in favor of Treasurer Mirpur University of Science & Technology (MUST) and receipt must be attached with quotation/bid.
- 3- Call Deposit Receipt (Refundable) in favor of Treasurer Mirpur University of Science & Technology (MUST) is Mandatory.
- 4- All Government / Local Taxes will be deducted at the time of payment under the rules.
- 5- Quantity of Items given in tender document may be increased or decreased at time of supply order as per approval of The Competent Authority up to 15% of quantity given in tender document.
- 6- Incomplete / conditional tender will not be entertained.
- 7- PPRA rules shall be followed during procurement.
- 8- Single stage, Single envelope procurement proceeding of PPRA Rules shall be opted.
- 9- Blacklisted firms / companies/suppliers/bidders/distributers are prohibited for participation and all bidders shall furnish an affidavit /certificate that they are neither blacklisted nor in conflict with Govt. anywhere in the territory of the state of AJ&K, Federally administrated areas or Islamic Republic of Pakistan.
- 10- The procuring agency reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal by invoking PPRA Rules.
- 11- Last date of submission of proposal/bid will be **26<sup>th</sup> July 2023 (Wednesday) at 01:00 PM** which will be opened same day **at 01:30 PM**, Committee Room, MUST Admin Block at Jari Kass Mirpur.

Secretary Central Purchase Committee  
Secretariat MUST, Admin Block Jarri Kass  
Email: - [Procurement@must.edu.pk](mailto:Procurement@must.edu.pk)  
Ph: 05827-961046 / 05827-961040/42 124