



MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) MIRPUR (AZAD JAMMU & KASHMIR)

Department of Mechanical Engineering

MUST

Title: 6th Industrial Advisory Board (IAB) for Mechanical Engineering Department (MUST) Mirpur, (AK)

DEPARTMENT OF MECHANICAL ENGINEERING

Phone & Fax No: +925827-960036

MEETING ACTION FORM

Participants:

Engr. Dr. Khuram Pervez (Convener)

Chairman Mechanical Engineering Department, Mirpur University of Science & Technology (MUST), Mirpur

Engr. Dr. Ejaz Bashir Janjua (Member)

Director (Engineering/C-TeC, POF Wah)

Engr. Dr. Taqi Ahmed Cheema (Member)

Associate Professor Mechanical Engg. Dept (GIKI)

Engr. Tariq Mehmood (Member)

Plant Manager Maintenance (Sitara Peroxide Faisalabad)

Engr. Tahir Iqbal (Member)

Assistant Director (PITAC Mirpur AK)

Engr. Muhammad Umar Shahid (Member)

Executive Engineer (XEN) WAPDA (Mangla Power House)

Engr. Shahzad Ahmed Bostan (Member)

Executive Engineer (XEN) WAPDA (Mangla Power House)

Engr. Sohaib Jarral (Member)

Executive Engineer (XEN) WAPDA (Hydro Power Station, Mangla)

Engr. Muhammad Wasif Bajwa (Member)

(Gulpur Hydropower Station Barali Kotli)

Engr. Muhammad Imdad Hussain (Member)

Assistant Professor (MED, MUST)

Engr. Dr. Ghulam Qadir (Member)

Assistant Professor, Department of Mechanical Engineering, (MUST)

Person Taking Minutes:

Engr. Muhammad Amar

Lecturer, Mechanical Engineering Department, Mirpur University of Science & Technology (MUST), Mirpur

Date of Meeting: August 03, 2023

Actual Starting Time:

01:00 PM

Actual Ending Time:

02:30 PM

6th Industrial Advisory Board (Minutes of Meeting)

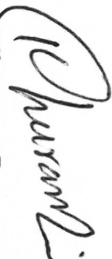
The 6th meeting of Industrial Advisory Board (IAB) for B.Sc. Mechanical Engineering program was held on August 03, 2023 in the Mechanical Department of MUST Mirpur. The meeting was chaired by Engr. Dr. Khuram Pervez Chairman Mechanical Engineering Department. The meeting started with the name of ALLAH ALMIGHTY. The details of meeting are as follows.

S. #	Agenda Item	Discussion Outcomes	Follow-up Needed	Delegated To
1	Welcome Address/ Purpose	The Chairperson MED welcomed the participants, particularly the guests for taking time out of their busy schedule to attend the meeting. He also briefed the participants about agenda of meeting. The Chairperson asked the members to share their views/recommendations on agenda items of the meeting.	Participants
2	Review & updating of Alumni survey form & Employer survey form. (Please see annexure-1).	<p>The advisory board reviewed the current and proposed Alumni survey forms & Employer survey forms and showed satisfaction on these items and their mapping with PEOs. However, they also suggested following amendments in proposed performas.</p> <ul style="list-style-type: none"> • Dr Ijaz Bashir Janjua suggested to replace the word Required with Requested in the first line of the 2nd paragraph of the Employer survey form. • Engr. Tariq Mehmood suggested to introduce another field operation and Maintenance in question No. B of the Employer survey form. • Dr Ijaz Bashir Janjua suggested to replace the word Poor with Average in question No. D of Employer survey form and question No 5, 6 and 7 of Alumni survey form. • Dr Ijaz Bashir Janjua advised to rephrase the 1st line of question No. 01 replace does with how do you rate our Alumni for possessing skills in the Employer survey form • Engr. Tahir Iqbal suggested for inclusion of another option for jobless Alumni while answering question 1 of the Alumni survey form <p>The house unanimously endorsed the recommendations.</p>	Yes	All Participants

6th Industrial Advisory Board (Minutes of Meeting)

3	Adoption of Google forms-based survey in future.	All members agreed to adopt google form-based survey in order to supplement the exiting survey forms for quick and better survey response but Dr Ijaz Bashir Janjua did not agree with the item. After a detailed discussion it was decided to adopt the google forms-based survey.	Yes	All Participants
4	To explore more possible ways of collaboration between the Department of Mechanical Engineering, MUST & industry & frequent industrial visits should be arranged for all sessions.	The industrial experts proposed following recommendation regarding industrial visits and internship procedures. <ul style="list-style-type: none"> • Engr. Tahir Iqbal suggested to organize Annual Alumni dinner in the department. The chairperson MED informed members that there is no budget head at the moment. However, Department will seek funds for this purpose. • Engr. Tariq Mehmood suggested to involve Ministry of industry AJK for internships & on job training of students in local industry. (All agreed) • ILO should focus on promoting alumni linkages for the improvement of opportunities of industrial visits and internships. (All agreed) • Engr. Tahir & Engr. Muhammad Imdad Hussain suggested that for improvement of university – industry relationship industrial representatives should be invited to department & university delegation should visit industry. ILO will take this initiative (All agreed) 	Yes	All Participants
5	Inclusion of more software-based learning in all major subjects of Mechanical Engineering. (Suggested in the Alumni Survey)	The advisory board suggested that relevant course instructors should arrange at least two to three software-based classes. (All agreed)	Yes	

At the end of the meeting, it was principally agreed by all the board members over all suggestions/ Recommendations and ended with the vote of thanks to chair.


Engr. Dr. Khuram Pervez
 Chairperson
 Department of Mechanical Engineering
 MUST, Mirpur A.K


Engr. M Amar
 Secretary IAB

Copy to:
 All Participants