

## **FOREWORD**

Well defined and written procedures reduce discretionary rather discriminatory powers of any authority and bring about good governance in the institution. Calendar is an important document of any University. Preparation of the first ever Calendar of the University was a difficult task as it required a lot of hard work, dedication and understanding of University businesses and procedures.

Since the inception of Mirpur University of Science and Technology (MUST), Mirpur, we have blessings of benefiting the Statutes, Regulations, Rules and other procedures being practiced in the University of Azad Jammu and Kashmir (UJ&K).

As required by the provisions of University Ordinance, 2008 and University Act, 2014, certain statutory bodies were required to be constituted and likewise proper legislation was required for the smooth functioning of these statutory bodies and other components of the University.

On my assumption of charge as Vice Chancellor, besides other, I have also prioritized to publish the Calendar of the University.

The important task was entrusted to a Calendar Committee comprising of Prof. Dr. Muhammad Sarwar Ahmad as Chairman, Dr. Muhammad Aslam, Assistant Professor, Chemistry, Mr. Shaukat Hayat Khan, Assistant Registrar Meetings, Mr. Abdul Qayum Tahir, Director Planning and Development and Mr. Qaiser Razzaq, Senior Clerk as members. The committee has held number of meetings to discuss the format and make it as good as possible. I do appreciate the dedication and hard work of the committee. I am pleased to give credit for its publication to all members of the committee.

In particular, I acknowledge the extraordinary contribution of Mr. Abdul Qayum Tahir as Secretary of the Committee and thanks' him for making the publication of Calendar possible. He has been working on it since February, 2014. A number of meetings have been held to discuss the inclusion of required statutes, regulations, rules and procedures being practiced in the Public Sector

Universities and general notifications issued by the Federal and Provincial Governments relating to the governance of the universities and regulating the services of employees. The purpose was to have a comprehensive reference book easy to consult and reckon. Mr. Abdul Qayum Tahir has undoubtedly put in extraordinary efforts in making it as good and comprehensive as possible. I, hereby also appreciate his dedication and hard work.

I am pleased to give credit for its compilation to Mr. Abdul Qayum Tahir, Director Planning and Development, Prof. Dr. Mohammad Riaz Moghal, Registrar, Mr. Farooq Ahmad Pirzada, Treasurer, Mr. Daud Ali Siddiqui, Secretary to the Vice Chancellor, Mr. Abdul Qayyum, Audit Officer, Mr. Shaukat Hayat Khan, Assistant Registrar Meetings and Mr. Qaiser Razzaq, Senior Clerk, to accomplish the task.

The University employees will always remember the above dedicated officials for their contributions in the preparation of the document. Though preparation of the Calendar was a tedious and difficult task, yet error free publication of to-dated document was my desire. I am happy that the above officials have been successful in making the Calendar as 'accurate' as possible. As there is nothing perfect in nature, there is always room for further improvement. Any suggestion for further improvement will be welcomed and accommodated in the forthcoming edition of the Calendar. Stakeholders are required to make use of it, suggest improvement and indicate mistake(s), if any, so that it may be improved further.

The present version of the University Calendar is, indeed, comprehensive and up-dated in all respects. It was not an easy task. I again thank to all concerned for accomplishing the task in a befitting manner. They deserve all appreciations. I would like to congratulate them for their hard work for making the publication possible within a short period of time.

May it serve the purpose.

Prof. Dr. Habib-ur-Rehman, S./  
Vice Chancellor

The 11<sup>th</sup> November, 2014