



**MIRPUR UNIVERSITY OF SCIENCE TECHNOLOGY (MUST),
MIRPUR-10250 (AJK), PAKISTAN**

QUALITY ENHANCEMENT CELL (QEC)
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**Meeting Regarding Implementation Plan/Compliance of MS/M.Phil. /Equivalent & PhD Program
Self Review 2023-24, held on June 28, 2024 in the Conference Room at CS&IT building City Campus,
MUST.**

Date of the Review 13,14 June 2024

Following were present in the meeting,

- | No. | Name & Designation |
|-----|--|
| 1 | Prof. Dr, Muhammad Younas Javaid
<i>Vice Chancellor, MUST</i> |
| 2 | Prof. Dr. Anwar Khitaab
<i>Dean, Faculty of Health and Medical Sciences</i> |
| 3 | Prof. Dr. Tehseen Ghous
<i>Dean, Faculty of Social Sciences and Humanities</i> |
| 4 | Prof. Dr. Rasida Hussain
<i>Dean, Faculty of Natural and Applied Sciences</i> |
| 5 | Prof. Dr. Muhammad Sajid
<i>Dean, Faculty of Engineering and Technology</i> |
| 6 | Prof. Dr. Zafar Iqbal
<i>Director, MUST Business School</i> |
| 7 | Mr. Kamran Hameed
<i>Controller of Examinations, MUST</i> |
| 8 | Prof. Dr. Naeem Iqbal Ratyal
<i>Chairman, Department of Electrical Engineering</i> |
| 9 | Dr. Abdul Jabbar
<i>Deputy Director, QEC</i> |
| 10 | Mr. Shaukat Hayyat Khan
<i>Deputy Director, QEC</i> |
| 11 | Ms. Shamaila Zafar
<i>Assistant Director, QEC</i> |
| 12 | Mr. Imtiaz Ahmed Bhat
<i>Director, NTC</i> |
| 13 | Dr. Sajjad Manzoor
<i>Chairman Department of MIT</i> |
| 14 | Dr. Yasir Mehmood
<i>Chairman Department of CS&IT</i> |
| 15 | Dr. Tausif Arshad
<i>Chairman Department of Civil Engineering</i> |

Background:

A team experts visited Mirpur University of Science & Technology (MUST), Mirpur on 13,14 June 2024 to review the M.Phil./MS/M.Sc. & Ph.D Programs. The Program Review Panel was comprised of the following members.

- Prof. Dr. Muhammad Sajid** (Convener)
Dean of Faculty of Engineering and Technology MUST
- Dr. Muhammad Asif Khan** (External Reviewer/ Expert)
Director QEC University of Kotli AJK
- Dr. Imran Ali** (Member)
Associate Professor Department of Biotechnology, MUST
- Engr. Dr. Khuram Pervaz Amber** (Member)
Director QEC, MUST
- Dr. Ansar Ali** (Member)
Assistant Professor Department of Zoology, MUST
- Dr. Sohaib Manzoor** (Member)
Lecturer Department of Electrical Engineering, MUST
- Dr. Muhammad Aamir** (Member)
Assistant Professor Department of Chemistry, MUST
- Dr. Saira Farooq Shah** (Member)
Assistant Professor Department of Education, MUST

The Following facts in brief about Post Graduate Programs were present before the panel for subject purpose,

NAME	MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST), MIRPUR							
ESTABLISHED	2008		CHARTERED	In AJ&K		SECTOR	PUBLIC	
NO. OF PROGRAMS	MS/MPhil/Equivalent	17+2* = 19	FACULTY	MS/MPhil./Equivalent	148+7* = 155	NO. OF STUDENTS	PhD Students	88+3* = 91
	PhD	9+1+10		PhD	93+7* = 100		MS/MPhil / M.Sc.	340+58* = 398

- Became part of University of Bhimber AJK.

Keeping in view the recommendation of the Review Panel, Following decisions have been made to assign the desired tasks to all concerned.

S. No.	Particulars / Agenda Items (Recommendations)	Responsible Bodies	Compliance Time Frame
1.	All the Program Files, Faculty Files and Scholars Files in the Departments must be prepared in accordance with prescribed criteria/Format and should be kept ready for inspection at any time.	All Deans HoDs are responsible to maintained and update the student's credentials	October 01, 2024
2	Due attention is required for the improvement of infrastructure and facilities in the University Classrooms	The Directorates of P&D, Works, and Estate	Continuous Process.
3	Availability of Clean Water for Students and staff must be ensured.	The Directorates of P&D, Works, and Estates	Continuous Process
4	The availability of fully equipped Research Labs for Scholars should be ensured so that desired research outputs can be achieved	The Treasurer office and all the concerned Deans / HoDs	31 December 2024
5	Every faculty member who is supervising a Ph.D scholar must obtain HEC-approved supervisor certificate.	All relevant HoDs, Directorate of AS&RB	31 December 2024
6	Full time study leave is compulsory to complete M.Phil/Ph.D degree programs. All the job holder Students need Study leave and NOC from their respective employers/organizations	All relevant HoDs, The Directorate of AS&RB	31 December 2024.
7.	Departments are required to designate Focal Persons for PGPR activity in their Departments. Training will provide to them by the QEC team of MUST.	The Deans, concerned HoDs, QEC	31 December 2024

8.	Training workshops for faculty members and supporting staff should be conducted regularly.	Registrar office, QEC	Continuous Process
9	The record/status of all faculty members who are on study leave should be shared with QEC office.	Registrar office and The Directorate of P&D	30 November 2024
10.	To increase the number of research publications, incentives should be offered for the faculty and postgraduate scholars	The Treasurer office and The Directorate of AS&RB.	Continuous process.
11.	Conduction of meetings of statutory bodies should be held in accordance with prescribed procedures.	Registrar office, The Directorate of AS&RB	Continuous process.
12.	The Directorates/Offices like Placement Bureau and ORIC need to enhance their efforts for establishing a strong linkage between the Graduated Students of the University and the Industry for assisting graduates in attaining jobs.	The Directorate of ORIC and Directorate of Placement Bureau	31 December 2024
13.	The University must establish linkage with local community and State Government for providing them consultancy and other services. This activity will be helpful for improving Ranking of the University	Director ORIC & Director BIC	Continuous Process
14	The University in collaboration with Hospitals, Chamber of Commerce and Industry and other Government Departments, can start Public Private Partnerships for achieving huge Tasks facilitating its post-graduate students	Director ORIC, Director BIC	31 December 2024

i. Sml.

Presented by.

Khuram

Director QEC
Dr. Khuram Pervez Amber

Approved by.

Tareem

Muhammad Younus Javed

The Vice Chancellor
Brig. (R) Prof. Dr. Muhammad Younus Javed SI (M)