



Mirpur University of Science and Technology (MUST), Mirpur
(Azad Jammu & Kashmir)

TENDER NOTICE (AT/P/7363/2024)

Tenders are invited for the procurement of Consumables and I.T Equipment for NTC Department, Media Equipment for Media & Mass Communication Department, Cleaning & Sweeping Material for University and Tyres for University Vehicles from well reputed Suppliers/Vendors registered with the General Sales & Income Tax departments on F.O.R basis, Mirpur University of Science & Technology (MUST), Mirpur AJK with the detail as under:-

| Sr. # | Particulars | CDR | Budget Head | Specifications |
|-------|---------------------------------|----------|---------------------|--|
| 01 | Consumables for Printing Cards | 32,760/- | Departmental Budget | Detail specifications and quantity will be provided in Tender Document |
| 02 | Multimedia with all accessories | 25,000/- | Central Budget | |
| 03 | Media Equipment | 23,531/- | Central Budget | |
| 04 | Tyres of University Vehicles | 66,250/- | Central Budget | |
| 05 | Cleaning & Sweeping Material | 12,500/- | Central Budget | |

Terms & Conditions:

- Tender Documents with detailed specifications, quantities and criteria/term & conditions will be issued to those vendors/suppliers who will provide proof of tender fee in hard and soft form to Procurement Department (Treasurer Office). (Procurement@must.edu.pk)
- Tender Fee (Non-Refundable and Mandatory) is **Rs. 2,000/-** which can be paid through University Bank challan in HBL/online challan from Allied bank (<http://challan.must.edu.pk/>) or demand draft in favour of Treasurer Mirpur University of Science & Technology (MUST) and receipt must be attached with quotation/bid.
- Call Deposit Receipt (Refundable) in favour of Treasurer Mirpur University of Science & Technology (MUST) is Mandatory.
- All Government / State of AJK Taxes will be deducted at the time of payment under the rules.
- Quantity of Items given in tender document may be increased or decreased at time of supply order as per approval of The Competent Authority up to 15% of quantity given in tender document.
- Incomplete / conditional tender will not be entertained.
- PPRA rules shall be strictly followed during procurement.
- Single stage, two envelope procurement proceeding of PPRA Rules shall be opted.
- Blacklisted firms / companies/suppliers/bidders/distributers are prohibited for participation and all bidders shall furnish an affidavit /certificate that they are neither blacklisted nor in conflict with Govt. anywhere in the territory of the state of AJ&K, Federally administrated areas or Islamic Republic of Pakistan.
- The procuring agency reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal by invoking PPRA Rules.
- Last date of submission of proposal/bid will be **30th October 2024 (Wednesday) at 02:00 PM** which will be opened same day **at 02:30 PM**, Office of Additional Treasurer, MUST Admin Block at Jari-Kass Mirpur.

Secretary Central Purchase Committee
Secretariat MUST, Admin Block Jarri Kass
Email: - Procurement@must.edu.pk
Ph: 05827-961046 /05827-961040/42 124