



**Mirpur University of Science and Technology (MUST), Mirpur**  
**(Azad Jammu & Kashmir)**

***TENDER NOTICE (AT/P/7700/2024)***

Tenders are invited for the procurement of different items from well reputed Suppliers/Vendors registered with the General Sales & Income Tax departments on F.O.R basis, Mirpur University of Science & Technology (MUST), Mirpur AJK with the detail as under:-

Sr. #	Particulars	CDR	Budget Head	Specifications
01	I.T Equipment	171,800/-	Central Budget	Detail specifications and quantity will be provided in Tender Document
02	Stationery	153,910/-	Central Budget	

**Terms & Conditions:**

- a) Tender Documents with detailed specifications, quantities and criteria/term & conditions will be issued to those vendors/suppliers who will provide proof of tender fee in hard and soft form to Procurement Department (Treasurer Office). ([Procurement@must.edu.pk](mailto:Procurement@must.edu.pk))
- b) Tender Fee (Non-Refundable and Mandatory) is **Rs. 2,000/-** which can be paid through University Bank challan in HBL/online challan from Allied bank (<http://challan.must.edu.pk/>) or demand draft in favour of Treasurer Mirpur University of Science & Technology (MUST) and receipt must be attached with quotation/bid.
- c) Call Deposit Receipt (Refundable) in favour of Treasurer Mirpur University of Science & Technology (MUST) is Mandatory.
- d) All Government / State of AJK Taxes will be deducted at the time of payment under the rules.
- e) Quantity of Items given in tender document may be increased or decreased at time of supply order as per approval of The Competent Authority up to 15% of quantity given in tender document.
- f) Incomplete / conditional tender will not be entertained.
- g) PPRA rules shall be strictly followed during procurement.
- h) Single stage, two envelope procurement proceeding of PPRA Rules shall be opted.
- i) Blacklisted firms / companies/suppliers/bidders/distributers are prohibited for participation and all bidders shall furnish an affidavit /certificate that they are neither blacklisted nor in conflict with Govt. anywhere in the territory of the state of AJ&K, Federally administrated areas or Islamic Republic of Pakistan.
- j) The procuring agency reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal by invoking PPRA Rules.
- k) Last date of submission of proposal/bid will be **17<sup>th</sup> December 2024 (Tuesday) at 02:00 PM** which will be opened same day **at 02:30 PM**, Office of Additional Treasurer, MUST Admin Block at Jari-Kass Mirpur.

**Secretary Central Purchase Committee**  
Secretariat MUST, Admin Block Jarri Kass  
Email: - [Procurement@must.edu.pk](mailto:Procurement@must.edu.pk)  
Ph: 05827-961046 /05827-961040/42 124