

MIRPUR UNIVERSITY OF SCIENCE TECHNOLOGY (MUST),

MIRPUR-10250 (AJK), PAKISTAN

QUALITY ENHANCEMENT CELL (QEC)

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Quality Enhancement Cell (QEC), MUST
Implementation Plan of Self-RIPE 2024 -25 Recommendations
DATE OF SELF-RIPE Visit: 02 – 04 June 2025

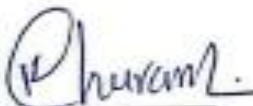
S. No.	Particulars / Agenda Items (Recommendations)	Responsible Bodies			Compliance Time Frame
1.	University strategic plan is not available.	Sr. #	Member	Position	30 th November, 2025
		1.	Prof. Dr. Faisal Riaz	Chairman	
		2.	Treasurer	Member	
		3.	Director P&D	Member/Secretary	
		4.	Prof. Dr. Khuram Pervez Amber	Member	
		5.	Dr. M. Zeeshan Javed	Member	
		6.	Dr. Sehrish Shafi	Member	
		The Vice Chancellor constituted the above-referred committee for the compilation of strategic plan. Director P&D is responsible for the compilation and provision of strategic plan			
2.	Few of the programs are not accredited.	The Vice Chancellor directed the Deans and the Director Faculty of MUST Business School to accelerate the accreditation process of the non-accredited programs. Relevant departments are advised to submit the documentation/final accreditation approvals to the QEC office.			The Director MUST Business School and Deans of the Faculties are directed to contact immediately with the Authorities of the respective council for accreditation of the Departments
3.	University annual reports after 2022-23 are not uploaded on the university website.	PRO is directed to compile the annual reports of the university and upload it to the university website. Provide its one copy to the Directorate of QEC.			Prompt Action Required


4.	Upload latest updated prospectus on the university website.	PRO is directed to upload the latest/updated university prospectus on the university website.	30 th October, 2025
5.	University heavily relies on conventional sources of income.	There should be a university policy/plan for alternative income resources. Treasurer office will prepare report and share with QEC for the availability of alternative sources of income.	Prompt Action Required
6.	Infrastructure life cycle plan is not found.	Director Works/ Director Estate/Director Projects will prepare infrastructure life cycle plan of all existing buildings and share it with QEC.	30 th November, 2025
7.	Students – teacher/course evaluation at affiliated colleges is not conducted.	CMS Coordinator in collaboration with the registrar office.	Continuous process (after each semester)
8.	Develop a proper mechanism for alumni and other surveys	Deans and HoDs	Continuous process
9	Enhance faculty development programs	Faculty development trainings should be conducted in each faculty. Data of each training should be timely submitted to the office of QEC. Deans' offices are responsible for the trainings and data submission related to all the trainings.	Continuous process
10.	Increase faculty/ administrative staff trainings.	The Registrar office is responsible for the conduction of trainings of administration/support staff in the administration department as well as in the academic departments.	Continuous process
11.	Establish a comprehensive financial plan.	The Treasurer in collaboration with Director P&D will prepare the plan and share with the SPS to the Vice Chancellor.	30 th November, 2025
12.	Strengthen Industry – academic linkages	The Deans of faculties in collaborations with ORIC and BIC shall work on this and share outcome with the Registrar and QEC offices.	Continuous process


13.	Major positions of university are filled on additional charge.	Registrar office	30 th November, 2025
14.	Directorate of QEC structure/ organization should be part of the university statutes with clear positions and promotional rules	Registrar office will provide the data to QEC for record	30 th November, 2025
15.	Infrastructure facilities i.e., Directorate of QEC were found insufficient.	Director Works will start the work in consultation with Director, QEC on the urgent bases	Prompt Action
16.	Ensure QEC involvement in the scrutiny process for academic and administrative staff is documented	Registrar office will provide the data to QEC for record	Prompt Action
17.	Teachers on study leave with pay, their NOC and letters are missing	Registrar office will provide the data to QEC for record	30 th October, 2025
18.	Appointment of a Deputy Director in the Directorate of AS&RB	Registrar office will review the case and get approval	30 th October, 2025
19.	Promotion rules, regulations and statutes must be reviewed and implemented	Registrar office will review the process, rules and regulations	30 th October, 2025

20.	To retain high-potential faculty members, it is essential to provide clear career progression opportunities in departments where individuals are eligible for promotion.	Registrar office will review the cases for promotion	30 th October, 2025
21.	Establish a “Relevance Committee” as per section 7.1.2 of Graduate Education Policy 2023 (HEC GEP-23) to address and settle matters of faculty members related to terminal degree relevance. All earlier reported cases may be settled on top priority.	Registrar office will get approval of “Relevance Committee”	Prompt Action
22.	Guardian Councils for all faculties need to be notified	All Deans of Faculties	30 th October, 2025
23.	Align all Final Year Projects for all programs with SDGs, focusing on community/ industry-based projects.	All Deans of faculties shall provide SDGs based FYDPs details to the QEC	30 th October, 2025
24.	Faculty hand-book must be prepared at faculty level	All the Deans of the Faculties with the coordination of respective Heads of Departments are required to make arrangements for the preparation of faculty hand-book and publish it on university website.	30 th October, 2025
25.	Faculty Satisfaction Survey has not been conducted	QEC office is directed to conduct and manage the record as per the requirement.	30 th November, 2025

26.	All the faculties in MUST should work on the way forward for MOOCs.	All the Deans of Faculties with the coordination of respective Heads of Departments are required to make arrangements for the provision of evidence on MOOCs initiative/ Distance Learning policy to QEC.	30 th November, 2025
27.	Secure approval of key administrative policies such as the Quality Policy, Grievance Redressal Policy, and Equity, Diversity, and Inclusion Policy—through relevant statutory bodies and ensure their official publication on the university website.	Registrar office shall provide these policies after approval from relevant statutory bodies to QEC.	30 th December, 2025

Director QEC: 
Prof. Dr. Khuram Pervez Amber

Head of Self-RIPE Committee: 
Prof. Dr. Anwar Khitab

Approved by:
Chairman Institutional Quality Circle (IQC): 
Brig. (R) Prof. Dr. Muhammad Younus Javed S.I. (M)
Vice Chancellor
Mirpur University of Science & Technology (MUST), Mirpur AJK