



MIRPUR UNIVERSITY OF SCIENCE TECHNOLOGY (MUST), MIRPUR-10250 (AJK), PAKISTAN
QUALITY ENHANCEMENT CELL (QEC)

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Quality Enhancement Cell (QEC), MUST
Meeting Regarding Implementation Plan of Self-Postgraduate Program Review 2024 -25
DATE of Self-Postgraduate Program Review: 18- 20 June 2025

<u>PARTICIPANTS:</u>		
Prof. Dr. Muhammad Younus Javed, SI(M) (Vice Chancellor) Prof. Dr. Naeem Iqbal Ratyal, Registrar Prof. Dr. Anwar Khatab, Dean FoH&MS Prof. Dr. Rashida Hussain, Dean FoN&S Prof. Dr. Muhammad Sajid, Dean FoE&T Prof. Dr. Zafar Iqbal FoSS&H, Director MBS	All HoDs / Chairpersons / Coordinators / Directors, Chief Librarian, and Administrative Staff of QEC	Date <u>of Meeting:</u> 26 June 2025 Time: 09:00 am – 12:00 pm Venue: Electrical Conference Room, City Campus, Mirpur AJK Year: 2024-25

Agenda Item: In continuation of recommendation of the PGP review Committee, the meeting regarding implementation plan held on 26 June 2025. The participants discussed each recommendation in length and decided to assign the task and set the timeline for the purpose, with detail as under.

S. No.	Particulars / Agenda Items (Recommendations)	Responsible Bodies	Compliance Time Frame
1.	Program Files, Faculty files and Scholars Files needed to be prepared accordingly, and shortcomings be avoided as per recommendations.	All Deans of Faculties and HoDs are responsible for maintaining and updating the files	October 01, 2025
2	The availability of fully equipped Research Labs for Scholars	Deans of respective Faculties, HOD,s and Treasurer	31, December 2025.
3	The Statutory Bodies Meetings needed to be conducted on regular basis	Registrar Office	Continue process
4	Availability of medical staff and first-aid facilities.	Director Students Affairs	31, December 2025
5	Improvement of infrastructure and facilities in the University Classrooms Availability of Clean Water for Students and staff must be ensured. Installation of CCTV cameras in key areas.	Treasurer office Directorates of P&D, Works, and Estate Chief Security Officer	Ist. December 2025

6	Student Grievance Redressal Committee with representation from both students and faculty.	Director Students Affairs	1st October, 2025
7	Limited availability of academic counselling and career guidance services.	Directorate of Placement Bureau	Continuous Process.
8.	Provide high-speed internet access across the campus and Hostels.	Directorate of NTC	1st December 2025
9	Ensure regular access to online journals and research databases.	Chief Librarian Directorate of NTC	1st October 2025
10	Faculty Support: Invest in capacity building and welfare programs to support all faculty, irrespective of category, based on performance and contribution	Registrar Office, Deans of Faculties, Chairperson and HoD,s	Continuous process
11	Charge Allowance Implementation: Provide charge allowance to faculty and staff handling additional responsibilities as per government rules.	Registrar Office	31st December 2025
12	Promotion Policy Reform: A clear, time-bound promotion policy with regular review mechanisms should be introduced	Registrar office, All the Deans of Faculties	Continuous Process

13	Infrastructure improvement and Facilities monitoring be conducted	Treasurer office and The Directorate of P&D and Estate Management.	Continuous process.
14	Monitoring Committee: Establish an internal monitoring body to ensure compliance with HR and reservation policies.	Registrar office, The Directorate of AS&RB ad DSA	15 October 2025.
15	A Strategic Plan for long-term campus development be formulated, with clear timelines and budget allocations.	Directorate of P&D, Directorate of Works	December 2025



Director QEC
Prof. Dr. Khuram Pervez Amber



Vice Chancellor
Brig. (R) Prof. Dr. Muhammad Younus Javed SI (M)