



MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) MIRPUR (AZAD JAMMU & KASHMIR)
DEPARTMENT OF MECHANICAL ENGINEERING
Phone & Fax No: +925827-960036

MEETING ACTION
FORM

Department of Mechanical Engineering MUST	Title: 13 th Departmental Council Meeting, 2023 for B.Sc. Mechanical Engineering Program
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Participants:

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| <ul style="list-style-type: none">• Engr. Prof. Dr. Naeem Iqbal Raizy (Convener)
Dean, Faculty of Engineering & Technology, MUST, Mirpur• Engr. Dr. Riffat Asim Pasha
Professor, MED, UET, Taxila, Pakistan• Engr. Dr. Muzaffar Ali
Professor, MED, UET, Taxila, Pakistan• Engr. Dr. Ijaz Bashir Janjua
(Director (Engineering/C-TeC, POF Wah)• Engr. Dr. Taqi Ahmed Cheema
Dean, FOME, GIKI• Engr. Dr. Khuram Pervaz
Chairperson, MED, MUST, Mirpur• Engr. Dr. Muhammad Anser Bashir
Assistant Professor, MED, MUST, Mirpur• Engr. Sohaib Jarral (Alumni, MED, MUST)
WAPDA, Pakistan | <ul style="list-style-type: none">• Controller Examination/Nominee, MUST• Registrar MUST / Nominee, MUST• Engr. Muhammad Imdad Hussain
Assistant Professor, MED, (MUST), Mirpur• Engr. Muhammad Amar
Lecturer, MED, (MUST), Mirpur• Engr. Muhammad Asif Awan
Jr. Lecturer, MED, (MUST), Mirpur |
| Date of Meeting: | 10-11-23 |
| Starting Time: | 10:00 AM |
| Ending Time: | 11:30 AM |

The 13th online meeting of Departmental Council was held on November 10th, 2023 in the conference room of MED MUST, Mirpur. The meeting started with the name of ALLAH ALMIGHTY. The details of the meeting are as follows.

S. #	Agenda Item	Discussion Outcomes	Follow-up Needed	Delegated To
1	Welcome Address/ Purpose	The Chairperson MED welcomed the participants, particularly the guests for taking time out of their busy schedules to attend the meeting. He also briefed them about the agenda of the 13 th meeting of Departmental Council to all participants. The Chairperson requested the members to share their experience and expertise on the agenda of the meeting.		All Participants
2	Adoption of PEC Engineering Education guidelines in line with HEC UG Education Policy 2023 for Fall-2023 and onwards (Please see annexure-A). - Addition of subjects "Applications of ICT" and "Community Services" in order to follow HEC UG Education Policy 2023 for Fall-2023 - Revision of the title of Subject "Applied Statistics". The proposed title is "Applied Statistics & Data Science - Revision of titles and course codes of different subjects and approval of "SOS" as per PEC Engineering Education guidelines in line with HEC UG Education Policy 2023 for Fall-2023 and onwards	The honorable members agreed on adoption of HEC UG Education policy (UEP) for Fall 2023 and onward with following changes - Addition of subject "Applications of ICT" with 2 credit hours in 3rd semester - Increase in credit hours of subject "Functional English" from 2 to 3 - Reduction of the credit hours of subject "workshop practice" from 2 to 1 - Reduction of the credit hours of subject "Control Engineering" from 3 to 2 - Reduction of the credit hours of subject "Engineering Mechanics-II" from 3 to 2 - Reduction of the credit hours of subject "Fluid Mechanics-I" from 3 to 2 - To merge the lab of Instrumentation, measurement and quality control with control Engineering lab. The new title will be "Instrumentation and Control Engineering" - Revise the title of Subject "Applied Statistics". To "Applied Statistics & Data Science" - Addition of subject "Community Services" HSM-3507 with 0 credit hours - Removal of the subject "Introduction to Chinese Languages" - Proposed Scheme of study for Fall-2023 and onwards has been discussed and approved	Yes	All Participants

3	Approval of addition of Holy Quran with translation, Tajweed and Tafseer (11QT-1128) and its course contents for Fall 2023 and onward (Please see annexure-B).	Item is approved.	Yes	All Participants
4	Approval for addition of Basic chemistry course and its course contents for the students having HCS background as per PEC policy. (Please see annexure-C).	Item is approved with course code CHH-0004 for theory (3 hrs.) and CHH-0004L for lab (1 hrs.).	Yes	All Participants
5	Shifting of Subject "Entrepreneurship" from 8 th to 6 th semester and "Instrumentation, measurement and quality control" from 6 th to 8 th semester.	The house recommended to shift the subject "Applied Statistics & Data Science" from 5 th semester to 8 th semester and subject "Entrepreneurship" from 8 th to 6 th semester. The subject "Instrumentation, measurement and quality control" from 6 th to 5 th semester.		All Participants
6	Approval of Proposed TOEs and General Guidelines of Community Services (HSMA-3507) (Please see annexure-D).	Approved		All Participants
7	Approval of revised course contents for subjects "Islamic studies" and "Arabic" as suggested by HEC. (Please see annexure-E).	The house unanimously agreed to adopt the revised course contents of said subjects		All Participants
8	Revision of Taxonomy level, CLOs and their mapping with POs of different Labs/subjects (Please see annexure-F).	All members approved the said agenda item and Dr. Taqi Ahmed Cheema recommended the following changes. - Add affective domain in labs with low taxonomy levels for foundation subjects and higher taxonomy levels for labs of core breadth and depth subject labs - Add effective domain in subjects of management electives and communication skills with required taxonomy level	Yes	All Participants

At the end of the meeting, it was principally agreed by all the departmental council members over all suggestions/ Recommendations. The meeting ended with a vote of thanks by the chair.


Engr. Muhammad Asif Awan
Secretary DC
Department of Mechanical Engineering
MUST, Mirpur, AJ&K


Engr. Dr. Khuram Pervez Amher
Chairperson/Associate Professor
Department of Mechanical Engineering
MUST, Mirpur, AJ&K


Engr. Muhammad Ameer
Coordinator DC
Department of Mechanical Engineering
MUST, Mirpur, AJ&K

Copy to:
(i) All Participants
(ii) Director CQI, MED MUST