



MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) MIRPUR (AZAD JAMMU & KASHMIR)
DEPARTMENT OF MECHANICAL ENGINEERING

Phone & Fax No: +925827-960036

MEETING ACTION
FORM

Department of Mechanical Engineering MUST	Title: 14 th Departmental Council Meeting, 2024 for B.Sc. Mechanical Engineering Program
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Participants:

- **Engr. Dr. Muhammad Sajid (Convener)**
Dean, Faculty of Engineering & Technology, MUST, Mirpur
- **Engr. Dr. Riffat Asim Pasha**
Professor, MED, UET, Taxila, Pakistan
- **Engr. Dr. Muzaffar Ali**
Professor, MED, UET, Taxila, Pakistan
- **Engr. Dr. Ijaz Bashir Janjua**
(Director (Engineering/C-TeC, POF Wah)
- **Engr. Dr. Taqi Ahmed Cheema**
Associate Professor, MED, GIKI
- **Engr. Dr. Naveed Akram**
In-charge, MED, MUST, Mirpur
- **Engr. Dr. Khuram Pervez Amber**
Director QEC/Associate Professor, MED, MUST, Mirpur
- **Engr. Sohaib Jarral (Alumni, MED, MUST)**
WAPDA, Pakistan

- **Controller Examination/Nominee, MUST**
- **Registrar MUST / Nominee, MUST**
- **Engr. Muhammad Amar**
Lecturer, MED, (MUST), Mirpur
- **Engr. Muhammad Asif**
Jr.Lecturer, MED, (MUST), Mirpur

Date of Meeting: 10th June 2024

Starting Time: 10:00 AM

Ending Time: 11: 00 AM

The 14th meeting of Departmental Council was held on June 10th, 2024 in the conference room of MED. The meeting was chaired by Engr. Prof. Dr. Muhammad Sajid, Dean, Faculty of Engineering and Technology, MUST. The meeting started with the name of ALLAH ALMIGHTY. The details of the meeting are as follows.

S. #	Agenda Item	Discussion Outcomes	Follow-up Needed	Delegated To
1	Welcome Address/ Purpose	The In-charge MED welcomed the participants, particularly the guests for taking time out of their busy schedules to attend the meeting. He also briefed them about the agenda of the 14 th meeting of Departmental Council to all participants. The In-charge requested the members to share their experience and expertise on the agenda of the meeting.		All Participants
2	Revision of PLO-12 statement on the recommendation of PEC	Item is approved.	Yes	All Participants
3	Increase in theory credit hour (1 hr) of subject Applied Physics	The honorable members did not agree on this agenda item. Prof. Dr. Riffat Asim Pasha and Prof. Dr. Muzaffar Ali suggested to follow HEC/PEC education policy in true spirit	Yes	All Participants
4	Re-mapping of CLO-1 with PLO-2 (problem analysis) instead of PLO-4 (investigation) for subject "Applied Physics" (Please see annexure-A)	Item is not approved. The esteemed members proposed that subject mapping should remain fixed for a period of three years	Yes	All Participants
5	Inclusion of contents of Compressors, Nozzles, condensers, and boilers in subject "Thermodynamics-II) from next session for the proper understanding of practical cycles. (Please see annexure-B)	Item is approved. Prof. Dr. Riffat Asim Pasha and Prof. Dr. Muzaffar Ali suggested to follow HEC approved course contents for all subjects.		All Participants

6	Lowering the Taxonomy level of CLO3 from C5 to C4 for subject " Mechanical Vibration" (Please see annexure-C)	After detailed discussion all members agreed upon the agenda item and item is approved		All Participants
7	The instructor suggested following amendments for subject Finite element analysis "introductory level topics related to 3-D and Dynamic FEA analysis should be dropped. Also, credit hours of the course should be increased from 2 Cr. Hrs. to 3 Cr. Hrs." (Please see annexure-D)	All members did not agree on increasing the credit hours of said subject. Prof. Dr. Muzaffar Ali and Engr. Sohaib JarraI proposed to adopt the HEC recommended course contents for the said subject		All Participants
8	Splitting the course contents of subject Applied Statistics into two consecutive semesters as Applied Statistics-I and Applied Statistics-II	Item is not approved.		All Participants

At the end of the meeting, it was principally agreed by all the departmental council members over all suggestions/ Recommendations. The meeting ended with a vote of thanks by the chair


Engr. Dr. Naveed Akram
 In-charge/Assistant Professor
 Department of Mechanical Engineering
 MUST, Mirpur, AJ&K


Engr. Muhammad Asif
 Secretary DC
 Department of Mechanical Engineering
 MUST, Mirpur, AJ&K

Copy to:

- (i) All Participants
- (ii) Director CQI, MED MUST