



MIRPUR UNIVERSITY OF SCIENCE & TECHNOLOGY (MUST) MIRPUR (AZAD JAMMU & KASHMIR)
DEPARTMENT OF MECHANICAL ENGINEERING
Phone & Fax No: +925827-960036

MEETING ACTION
FORM

Department of Mechanical Engineering MUST	Title: 16 th Departmental Council Meeting, 2025 for B.Sc. Mechanical Engineering Program
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Participants:

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| <ul style="list-style-type: none">• Engr. Prof. Dr. Muhammad Sajid (Convener)
Dean, Faculty of Engineering & Technology, MUST, Mirpur• Engr. Dr. Riffat Asim Pasha
Professor, MED, UJET, Taxila, Pakistan• Engr. Dr. Muzaffar Ali
Professor, MED, UJET, Taxila, Pakistan• Engr. Dr. Ijaz Bashir Janjua
(Director (Engineering/C-Tec, POJ Wah)• Engr. Dr. Taqi Ahmed Cheema
Dean, FOME, GIKI• Engr. Dr. Naveed Akram
In-Charge, MED, MUST, Mirpur• Engr. Dr. Khurram Pervaz Amber
Director QEC, MUST, Mirpur• Engr. Dr. M Umer Sohail
Assistant Professor, IST | <ul style="list-style-type: none">• Controller Examination, MUST• Registrar MUST / Nominee, MUST• Engr. Dr. Muhammad Anser Bashir
Assistant Professor, MED, (MUST), Mirpur• Engr. Dr. Muhammad Anar
Lecturer, MED, (MUST), Mirpur• Engr. Muhammad Azad
Jr. Lecturer, MED, (MUST), Mirpur |
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- Date of Meeting:** 28-08-25
- Starting Time:** 10:00 AM
- Ending Time:** 11:30 AM

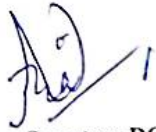
The 16th meeting of Departmental Council was held on August 28th, 2025 in the conference room of MEED MUST, Mirpur. The meeting started with the name of ALLAH ALMIGHTY. The details of the meeting are as follows.

S. #	Agenda Item	Discussion Outcomes	Follow-up Needed	Delegated To
1	Welcome Address/ Purpose	The In-Charge MEED welcomed the participants, particularly the guests for taking time out of their busy schedules to attend the meeting. He also briefed them on the agenda of the 16th meeting of Departmental Council to all participants. The In-Charge requested the members to share their experience and expertise on the agenda of the meeting.		
2	Endorsement of minutes of 15th DC meeting (Please see annexure-I)	Approved		
3	Endorsement of PEC Letter No PEC/AD/CD/2025/03 Dated April 10, 2025 (Please see annexure-II). - Addition of Course "Pakistan Studies" with 2 credit hours along with "Ideology and Constitution of Pakistan" - Addition of subjects "Understanding of Holy Quran-I" with 1 credit hour and "Understanding of Holy Quran-II" with 1 credit hour	All members unanimously endorsed the PEC notification. Dr. Riffat Asim Pasha further suggested that Pakistan Studies should be taught prior to the course on Ideology and Constitution of Pakistan.	Yes	Secretary DC and Chairperson

4	Approval of Increase in credit hrs of B.Sc. Mechanical Engineering Program from 135 to 139 from session 2025 and onwards as per guidelines provided by PEC (Please see annexure-II).	All members collectively endorsed and approved the agenda item without any objection	Yes	Secretary DC and Chairperson
5	Interchange of subject ICT and computer system and programming in their respective semesters for SOS 2025 and onwards. (Please see annexure-III)	The agenda item was approved; however, Engr. Dr. Riffat Asim Pasha, Engr. Dr. Muzaffar Ali, and Engr. Dr. Ijaz Bashir Janjua suggested that such matters should not be presented in the DC meeting, but instead be incorporated through the concerned departmental committees	Yes	Secretary DC and Chairperson
6	Approval of SOS 2025 onwards (Please see annexure-IV).	All members unanimously agreed upon the agenda item under discussion. Accordingly, the Scheme of Studies (SOS) for Session 2025 and onwards was formally approved	Yes	Secretary DC and Chairperson
7	Approval of the proposed CLOs and their mapping with PLOs of following subjects (Please see annexure-V) • Project management • Reverse Engineering and Inspection Techniques • civics and community engagement • Expository writing • Mechatronic and Robotics Engineering • Applied Statistics and Data science	The agenda item was approved; however, Engr. Dr. Taqi Ahmed Cheema, Engr. Dr. Riffat Asim Pasha and Engr. Dr. M. Umer Sohail recommended that such items should not be tabled in the DC meeting but rather be addressed through the departmental committees concerned.	Yes	Secretary DC and Chairperson

8	Endorsement of minutes of 8th IAB meeting (Please see annexure-VI)	The DC members approved all the agenda items and recommendations of the IAB, except the proposal to introduce the subject 'Health, Safety and Environment' in the early semesters.	Yes	Secretary DC and Chairperson
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At the end of the meeting, it was principally agreed by all the departmental council members over all suggestions/ Recommendations. The meeting ended with a vote of thanks by the chair.



Secretary DC
Department of Mechanical Engineering
MUST, Mirpur, AJ&K



In-Charge
Department of Mechanical Engineering
MUST, Mirpur, AJ&K

Copy to:

- (i) All Participants
- (ii) Director CQI, MED MUST