



**MIRPUR UNIVERSITY OF SCIENCE TECHNOLOGY (MUST),  
MIRPUR-10250 (AJK), PAKISTAN  
QUALITY ENHANCEMENT CELL (QEC)**

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**QEC Activities Calendar 2025-26**



S. #	Parameter	Activity	Tentative Time Frame
1.	Progress against Review of Institutional Performance and Enhancement (RIPE)	Targets for RIPE	
	1.0	Preparation and Submission of YPR 2024-25 to HEC	1 <sup>st</sup> Jul-24 to 15 <sup>th</sup> Aug 2025 (Submitted to HEC on 2 <sup>nd</sup> July 2025)
	1.1	Self- RIPE Review Committee Meeting	1 <sup>st</sup> Nov to 28 <sup>th</sup> Nov. 2025
	1.2	Meeting with Affiliated Colleges regarding Online Survey Form Submission	11-30 Sep 2025
	1.3	Affiliation Committee visits	10 Sep 2025 to 17 Oct 2025
	1.4	Meetings with faculty members regarding the Spring 25 evaluation score below 75%	Nov 2025
	1.5	Preparation of consolidated analysis report (PROGRAM WISE) of i-Student Course Evaluation, ii-Students Teacher's Evaluation, and iii-Faculty Course Review Report	Oct 2025
	1.6	Revisit/corrective actions taken against Implementation Plan of Self RIPE 2024-25	Oct-Dec 2025
	1.7	Review Evidence preparation for 16 Standards of RIPE	Nov-Dec 2025

	1.8	Preparation and Submission of Updated Institutional Performance Enhancement Report (IPER) as per PSG 2023 guidelines	December 2025 to January 2026
	1.9	IQC Meeting	December 2025
	1.10	Submission of RIPE Report to External, with request of RIPE visit)	Depends on the availability of the external
	1.11	Preparation of Self-RIPE Compliance Report 2024-25 and Implementation Plan after Self Review visit	Depending on Visit
	1.12	IQC Meeting	May-June 2026
2.	<b>Progress against Program Self-Assessment / Program Review for Effectiveness and Enhancement (PREE)</b>	<b>Targets for PREE SARs</b>	
	2.1	SARs preparation on PREE request to concerned departments as per targets of HEC 2025-26	October 2025
	2.2	Nominations of ATs and PTs through departments of Main Campus and Affiliated Colleges	last week of Oct. 2025
	2.2	Approval of ATs and PTs of Main Campus and Affiliated Colleges	Nov 2025 to Feb. 2026
	2.3	Corrective Actions for all SARs completed till 2024-25	Oct to Dec. 2025
	2.5	Review of SARs of different programs of Main Campus and affiliated colleges	Dec 2025 to Jan 2026
	2.6	AT visits of SARs for different programs of Main Campus and affiliated colleges	Jan to 15 <sup>th</sup> Mar 2026
	2.7	Preparation of executive summaries and implementation plan	15-March -31 <sup>st</sup> Mar 2026
	2.8	Graduating Student surveys, Alumni surveys and Employer surveys	Open from Nov. 2025 to Mar 2026
	2.9	Course Evaluation by Students, Teacher's Evaluation by Students and Faculty Course Review Report	Last week of semester Fall 2025
	2.10	Meetings with faculty members regarding the Fall 25 evaluation score below 75%	Mar 2026

	2.11	Preparation of consolidated analysis report (PROGRAM WISE) of i-Student Course Evaluation, ii-Students Teacher's Evaluation, and iii-Faculty Course Review Report	Within One month after the announcement of Terminal result of the semester Fall 2025
	2.12	Preparation of consolidated analysis report (PROGRAM WISE) of i-Graduating Student Survey, ii-Alumni Survey, and iii-Employer Survey	
	2.13	Measures taken to address the findings (including enhancement of response rate) of the following Surveys (2021-22): i. Graduating Student Survey ii. Alumni Survey iii. Employer Survey iv. Student Course Evaluation v. Student Teacher Evaluation vi. Course Evaluation by teachers	Till May 30, 2026
3.	<b>Accreditation</b>	<b>Targets for Accreditation</b>	
	3.1	Meetings with HoDs for all those programs offered by the university either at Main Campus or affiliated colleges that fall under purview of any Accreditation Council for accreditation / reaccreditation from the respective council	15 <sup>th</sup> Nov 25 – 15 <sup>th</sup> Dec 25
	3.2	Accreditation / Reaccreditation Council visit for respective programs	Depends on the response of respective council
4.	<b>Graduate Program Review (GPR)/ Ph. D. and MS/M. Phil &amp; Equivalent Program Review Based on PREE Standards</b>	<b>Targets for PhD and M. Phil. (or equivalent) Review</b>	
	4.1	MS / MPhil & PhD Self-Review committee meeting	Oct. 2025

	4.2	SAR preparation on PREE request to concerned departments as per targets of HEC 2025-26	Oct 2025
	4.3	Preparation/Review of files of students and faculty within departments offering MS / MPhil & PhD programs	Dec 2025
	4.4	MS/MPhil & PhD programs Internal Review	Dec 2025
	4.5	Revisit/corrective actions taken against the Self -review report of 2024-25	Oct-Nov 2025
	4.6	Request to External Member for Self-MS / MPhil & PhD programs Review visit	Feb 2026
	4.7	Updating/Initiating NOC records for the programs launched after 2013 (all campuses)	Nov 2025
	4.8	Self-Review visit for MS / MPhil and PhD Programs	As per Communication with the external member
	4.9	Preparation of Compliance Report and Implementation Plan after Self- MS / MPhil & PhD programs Review Visit	Depends on the dates of visit
5.	<b>Functioning of QEC Secretariat</b>	<b>Targets for Functioning of the QEC Secretariat</b>	
	5.1	Trainings/workshops by QEC for the preparation of SAR on PREE of PT members of Main Campus and Affiliated Colleges	17 <sup>th</sup> Nov 2025 to 31 <sup>st</sup> March 2026
	5.2	Participation and Contribution of Representative of QEC in all meetings of statutory bodies held in 2025-26	Continuous process
	5.3	Participation & Contribution in different meetings /seminars and workshops at National and International level	Continuous process
	5.4	Chasing membership of International QA bodies	Continuous process
	5.5	Training on RIPE and PREE of focal persons /PT members of university and focal persons of Affiliated Colleges	Dec 03-05, 2025
	5.6	Preparation of QEC budget for next fiscal year	April 2026
	5.7	Participation in different National and International Conferences/Workshops/Webinars	Continuous process
6.	<b>Implementation of HEC (QA) Polices and criteria's</b>	<b>Targets for the Implementation of HEC (QA) Polices and criteria's</b>	
	6.1	Meetings with Deans/HoDs/Director AS&RB/Director ORIC about HEC plagiarism policy	May 2026

	6.2	Meetings with Deans/HoDs/Director AS&RB/Director ORIC about Faculty Appointment and Admission Criteria of MS/M.Phil. and PhD	April -May 2026
7.	<b>Additional Targets</b>	<b>Additional Targets that QEC Addresses</b>	
	7.1	Higher Education Statistics 2023-24 and 2024-25	Depends on the directions received from the Concerned Authority
	7.2 a	Submission of the Data for the UI Green Metric University Ranking 2024-25	31 <sup>st</sup> October 2025
	7.3	Key Performance Indicators and Targets for 2024-25 to 2026-27	Depends on the directions received from the Concerned Authority
	7.4	<ul style="list-style-type: none"> <li>• QEC internal departmental meetings (time to time)</li> </ul>	As /when required
	7.4	<ul style="list-style-type: none"> <li>• IQC Meeting</li> </ul>	June 2026

 <p><b>Signature of the Director QEC (with Stamp)</b> Director Quality Enhancement Cell Mirpur Univ. of Sc. &amp; Tech.</p>	<p><b>Signature of the Vice-Chancellor/Head of IQC MUST (with Stamp)</b></p>  <p><b>Vice Chancellor</b> MIRPUR UNIVERSITY OF SCIENCE &amp; TECHNOLOGY (MUST), MIRPUR</p> <p><b>Name and Title: Brig. (R). Prof. Dr. Muhammad Younus Javed S.I. (M)</b></p> <p><b>Address: Mirpur University of Science and Technology (MUST), Mirpur Jari-Kas Campus (AJ&amp;K)</b> <b>Phone: 05827-961034</b> <b>Email: <a href="mailto:vc@must.edu.pk">vc@must.edu.pk</a></b></p>
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